


Tips & Tricks

Stop the Confirm Prompt When You Delete Lines

Did you know that on Document and Batch lines, there is a button you can click to toggle whether to confirm the deletion of lines? Toggling it off means you will not get the Confirm prompt after deleting each line as shown below.

The screenshot shows the 'IN Enter Invoices' window for 'ASHENG - Asheng Engineering Ltd'. The window title is 'IN Enter Invoices - ASHENG - Asheng Engineering Ltd'. The interface includes a toolbar, a header section with 'Customer Code' (ASHENG), 'Asheng Engineering Ltd', and 'NZD'. Below the header are tabs for 'Header', 'Lines', 'Charges', 'Links', and 'Memos'. The 'Lines' tab is active, showing a table of invoice lines. The table has columns: Ty..., Product, Description, Quantity, Unit, Price, Disc%, GST, Group, and Amount. The second line is highlighted in yellow and has a 'Confirm' dialog box open over it. The dialog box asks 'Delete line?' and has 'Yes' and 'No' buttons. Below the table, there are summary fields for 'In Stk', 'Alloc', 'Avail', 'Bk Ord', 'Ship', and 'On Ord'. At the bottom, there are fields for 'Net', 'Charges', 'GST', 'Gross', and 'Margin'. The status bar at the bottom shows 'Created by ACCREDO on 8/09/2014 1:37:25 p.m.' and 'Modified by ACCREDO on 8/09/2014 1:37:25 p.m.'.

Ty...	Product	Description	Quantity	Unit	Price	Disc%	GST	Group	Amount
Pr...	STDCHES	800mm x 1400mm Std. Chest	1.00	Ea	\$814.95	5.00%	1	FURN	\$774.20
M...	2XBEDCAB	2x Bedside Cabinets	1.00	Ea	\$743.61	5.00%	1	SPEC	\$706.43
Pr...	SMLBOOKCA...	1.5M x 1m x 200mm Bookcase	1.00	Ea	\$447.30	10.00%	1	FURN	\$402.57
Pr...	OVALMIRROR	Oval Mirror framed in Rimu	3.00	Ea	\$68.00	10.00%	1	PART	\$183.60

The Default setting is **On**. But you can click a  **Confirm deletes** button on the Lines grid on an as needed basis to turn it **Off**. So if you usually want the protection that the prompt gives you, but need to delete a bunch of lines, you can just click the button to turn it off temporarily then delete the lines on the document or batch without being prompted to confirm.

The screenshot shows the 'IN Enter Invoices' window for 'Asheng Engineering Ltd'. The interface includes a header with 'Period: Sep 2014', 'Invoice ID: 420', and 'Customer Code: ASHENG'. Below the header is a 'Job Defaults' section with fields for 'Type', 'Material', 'Job Code', 'Cost Centre', and 'Component'. The main area is a grid of invoice lines:

Ty...	Product	Description	Quantity	Unit	Price	Disc%	GST	Group	Amount
M...	2XBEDCAB	Pair of Rimu Bedside Cabinets	1.00	Ea	\$743.61	5.00%	1	SPEC	\$706.43
Pr...	STDCHES	800mm x 1400mm Std. Chest	2.00	Ea	\$814.95	5.00%	1	FURN	\$1,548.41
Pr...	DRESSTAB	4 Draw Dressing Table	1.00	Ea	\$681.64	10.00%	1	FURN	\$613.48
Pr...	OVALMIRR	Oval Mirror framed in Rimu	1.00	Ea	\$68.00	10.00%	1	PART	\$61.20

At the bottom of the grid, there are summary fields: 'In Stk: 8.00', 'Alloc: 48.50', 'Avail: -40.50', 'Bk Ord', 'Ship', 'On Ord'. Below that, a summary row shows: 'Net: \$2,929.52', 'Charges: \$0.00', 'GST: \$439.43', 'Gross: \$3,368.95', 'Margin: 32.4%'. The bottom status bar includes 'Invoice List', 'Number and Save', 'Save', and 'Cancel' buttons, along with a timestamp: 'Created by ACCREDO on 8/09/2014 1:37:25 p.m. Modified by ACCREDO on 8/09/2014 1:37:25 p.m.'

You can default the CONFIRM DELETE LINES to **Off**. This is a setting per User.

Go to Navigator > Setup > Company > Users > User Settings.

Press F11 or click Edit, then unselect the CONFIRM DELETE LINES BY DEFAULT checkbox. Then click **Save**.

