# Stop Accredo Emails being caught in Spam filters

If you email documents from Accredo such as Invoices or Remittances, and have had people say they never received your email, there's a good chance it ended up as spam.

When you email a document from Accredo, the Document Name and Number, your Company name and the Customer or Creditor name all appear in the Subject field, as shown below.
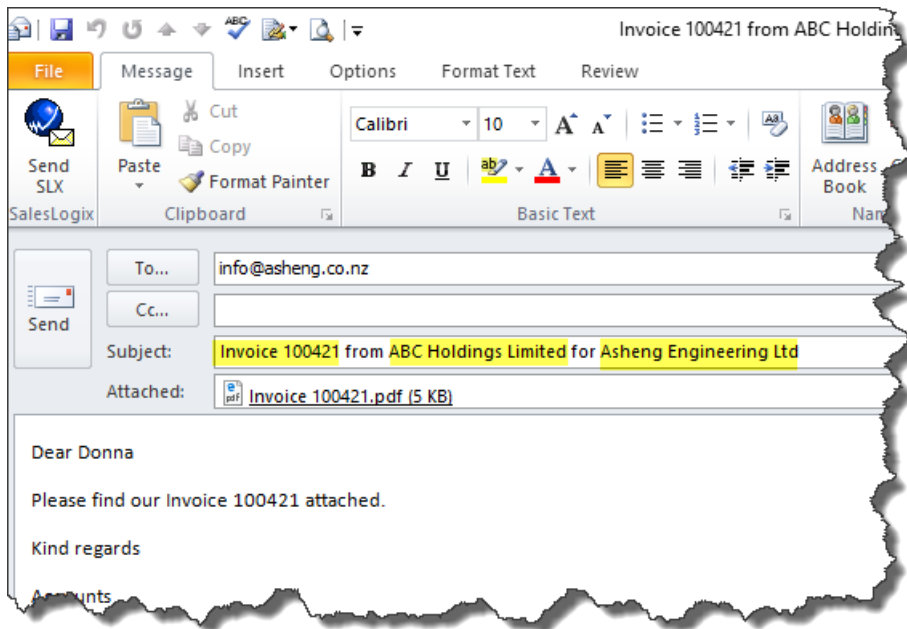
Spam filters look at the message subject and if words in uppercase make up a certain percentage of the subject, then the email can be confused as Spam.   So if you have Customer and Creditor names stored in capitals, this could be why emails have not been received.

To fix this, you can run a script over your Customers and Creditors to Proper Case the names, which means to only have a capital letter at the beginning of each word.

Note: Proper Case cannot distinguish acronyms without spaces or dots from actual words. For example, NZ would be changed to Nz. We recommend reviewing your Customer List before and after running the script.

Script Example

The below example is a script that will Proper Case your Customer Names.

Follow the instructions below to create the script from the code and run the report, or you can download the script from
ftp://ftp.accredo.co.nz/public/downloads/scripts/ToProperCustomerName.pfs.
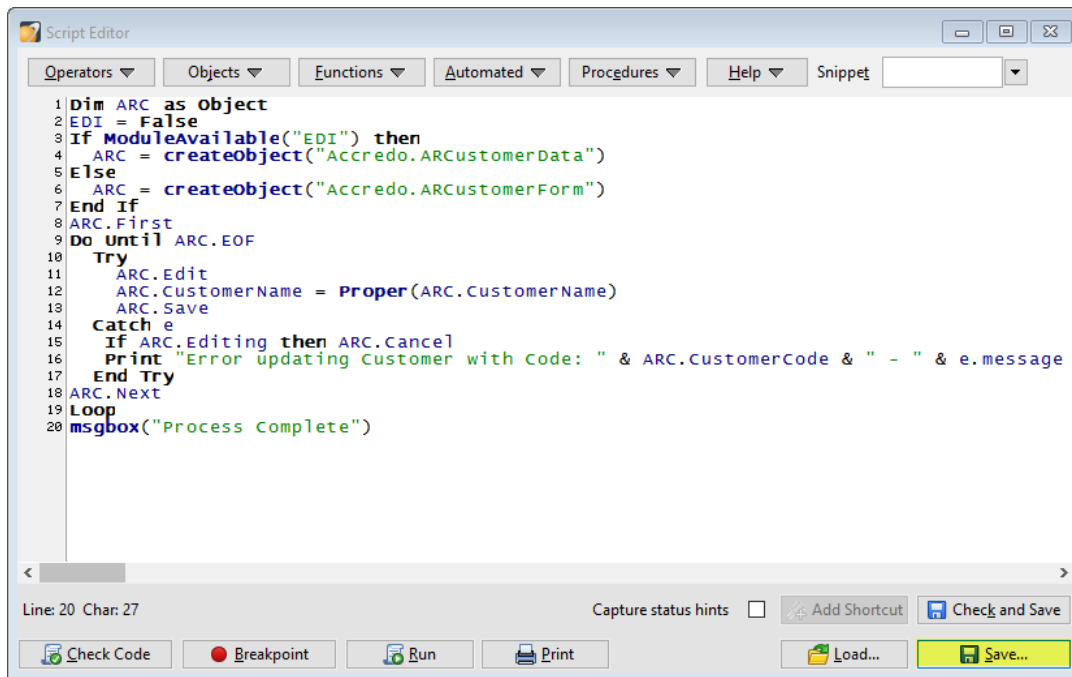
Select all the code below and then copy (Ctrl+C).

```
Dim ARC as Object
EDI = False
If ModuleAvailable("EDI") then
  ARC = createObject("Accredo.ARCustomerData")
Else
  ARC = createObject("Accredo.ARCustomerForm")
End If
ARC.First
Do Until ARC.EOF
  Try
    ARC.Edit
    ARC.CustomerName = Proper(ARC.CustomerName)
    ARC.Save
  Catch e
    If ARC.Editing then ARC.Cancel
    Print "Error updating Customer with Code: " & ARC.CustomerCode & " - " & e.message
  End Try
ARC.Next
Loop
msgbox("Process Complete")
```

Go to Main Menu > Script > Script Editor.
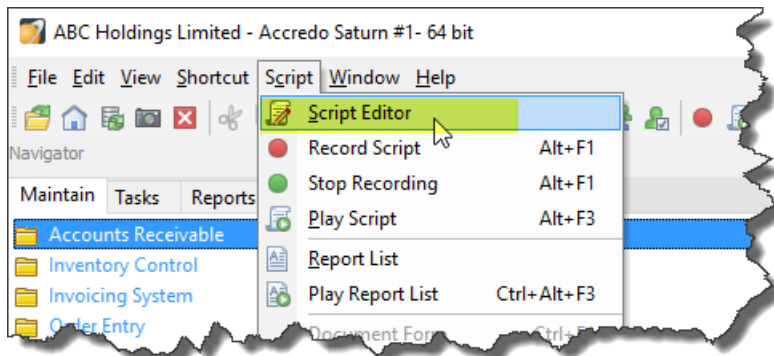
Paste the Code into the Script Editor by pressing `Ctrl+V` and then click 🖫 **Save** (`Ctrl+S`).



```
 1 Dim ARC as Object
 2 EDI = False
 3 If ModuleAvailable("EDI") then
 4   ARC = createObject("Accredo.ARCustomerData")
 5 Else
 6   ARC = createObject("Accredo.ARCustomerForm")
 7 End If
 8 ARC.First
 9 Do Until ARC.EOF
10   Try
11     ARC.Edit
12     ARC.CustomerName = Proper(ARC.CustomerName)
13     ARC.Save
14   Catch e
15     If ARC.Editing then ARC.Cancel
16     Print "Error updating Customer with Code: " & ARC.CustomerCode & " - " & e.message
17   End Try
18 ARC.Next
19 Loop
20 msgbox("Process Complete")
```

Enter a FILE NAME for your script and then click **Save**.
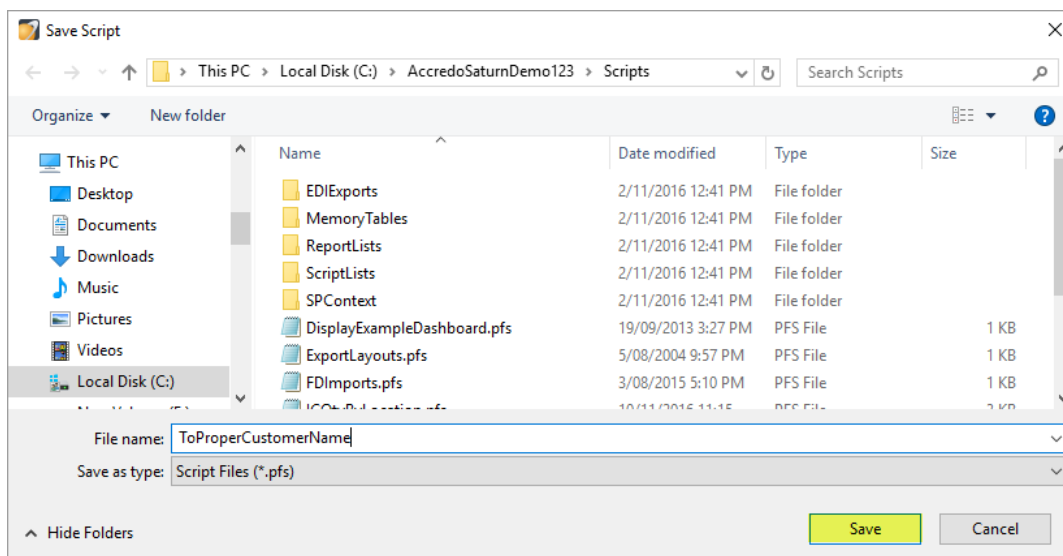
Close the Script Editor. When you are ready to run the script, make sure everyone is logged out of Accredo. You can check this by going to Accredo > View > Logged in Users. It is also good practice to take a backup before running a script that changes data.
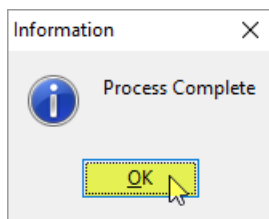
To run the script, click the **Play Script** (`Alt+F3`) button on the tool bar.
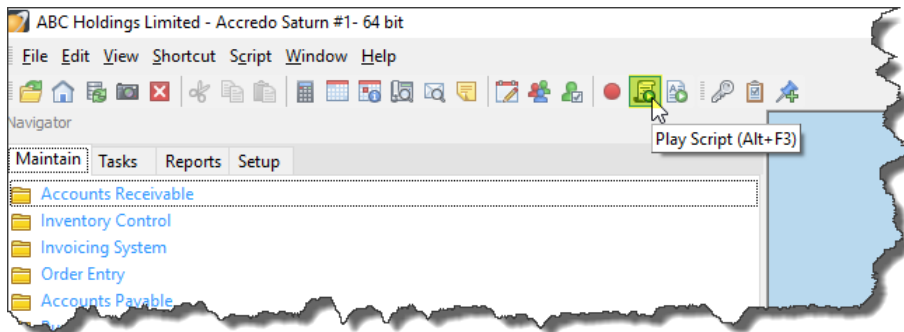
Select the script then click **Open**.
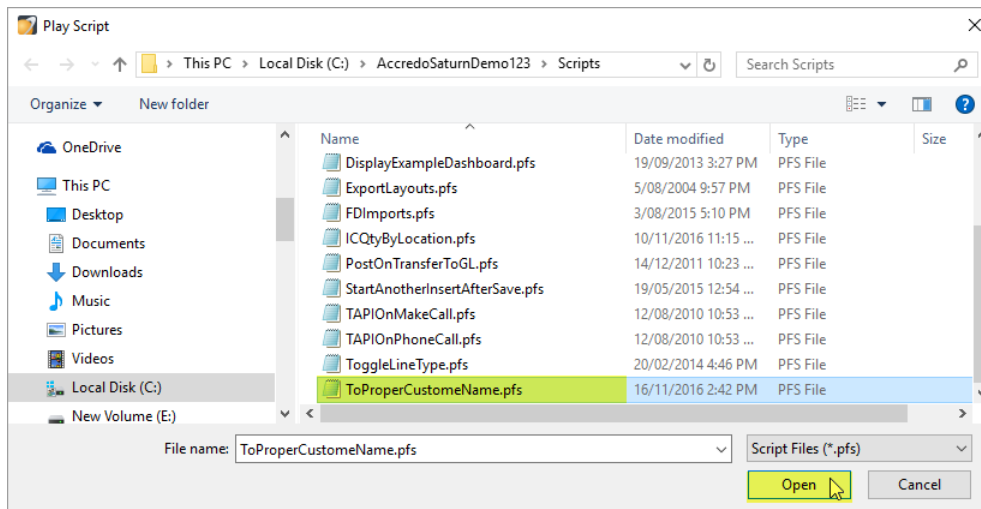
The script will run automatically.   When the script has finished you will get notified that the process is complete. Click **OK**.

All your customer names will now be changed to Proper Case.