

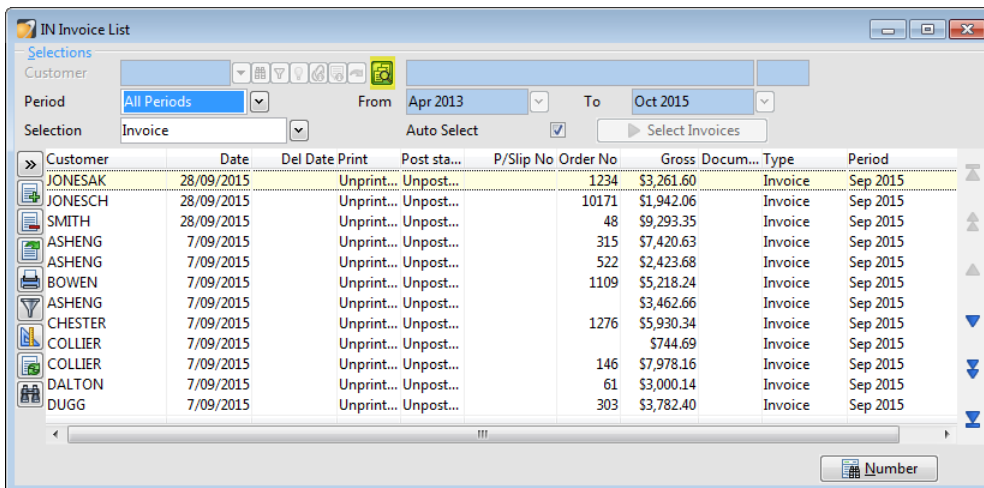
Tips & Tricks

Show All Button

Did you know there is a Show All button for Transaction and Documents Lists?

1 For example, go to Maintain > Invoicing System > Invoice List.

Click **Show All** to show Invoices for All Customers.

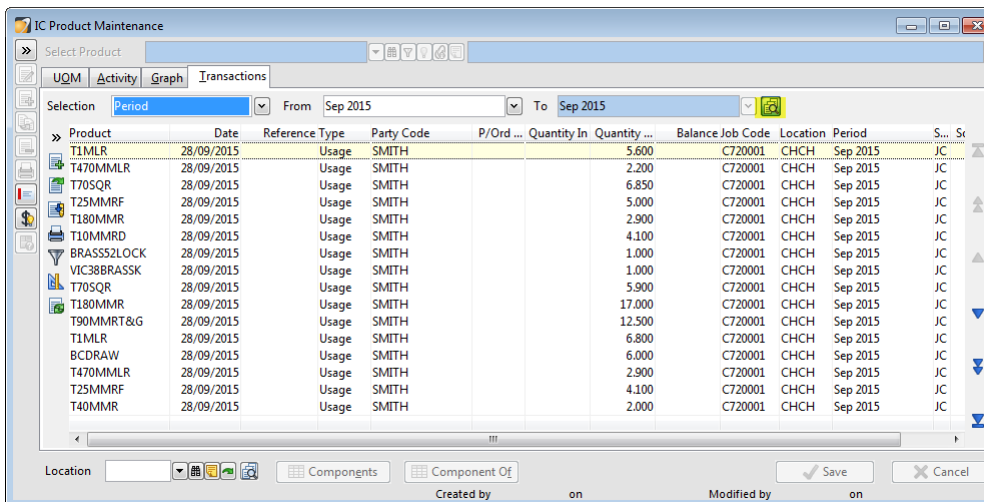


The screenshot shows the 'IN Invoice List' window. The 'Selection' dropdown is set to 'Invoice'. The 'Period' is set to 'All Periods', with 'From' as 'Apr 2013' and 'To' as 'Oct 2015'. The 'Auto Select' checkbox is checked. A toolbar at the top contains several icons, with the 'Show All' icon (a yellow square with a magnifying glass) highlighted. Below the toolbar is a table of invoices.

Customer	Date	Del Date	Print	Post sta...	P/Slip No	Order No	Gross Docum...	Type	Period
JONESAK	28/09/2015		Unprint...	Unpost...		1234	\$3,261.60	Invoice	Sep 2015
JONESCH	28/09/2015		Unprint...	Unpost...		10171	\$1,942.06	Invoice	Sep 2015
SMITH	28/09/2015		Unprint...	Unpost...		48	\$9,293.35	Invoice	Sep 2015
ASHENG	7/09/2015		Unprint...	Unpost...		315	\$7,420.63	Invoice	Sep 2015
ASHENG	7/09/2015		Unprint...	Unpost...		522	\$2,423.68	Invoice	Sep 2015
BOWEN	7/09/2015		Unprint...	Unpost...		1109	\$5,218.24	Invoice	Sep 2015
ASHENG	7/09/2015		Unprint...	Unpost...			\$3,462.66	Invoice	Sep 2015
CHESTER	7/09/2015		Unprint...	Unpost...		1276	\$5,930.34	Invoice	Sep 2015
COLLIER	7/09/2015		Unprint...	Unpost...			\$744.69	Invoice	Sep 2015
COLLIER	7/09/2015		Unprint...	Unpost...		146	\$7,978.16	Invoice	Sep 2015
DALTON	7/09/2015		Unprint...	Unpost...		61	\$3,000.14	Invoice	Sep 2015
DUGG	7/09/2015		Unprint...	Unpost...		303	\$3,782.40	Invoice	Sep 2015

2 Or, go to Maintain > Inventory Control > Products > Transactions Tab.

Click **Show All** to show Transactions for All Products.



The screenshot shows the 'IC Product Maintenance' window. The 'Selection' dropdown is set to 'Period'. The 'From' and 'To' dates are both set to 'Sep 2015'. The 'Transactions' tab is selected. A toolbar at the top contains several icons, with the 'Show All' icon (a yellow square with a magnifying glass) highlighted. Below the toolbar is a table of transactions.

Product	Date	Reference	Type	Party Code	P/Ord ...	Quantity In	Quantity ...	Balance	Job Code	Location	Period	S...	St
T1MLR	28/09/2015		Usage	SMITH				5.600	C720001	CHCH	Sep 2015	JC	
T470MMLR	28/09/2015		Usage	SMITH				2.200	C720001	CHCH	Sep 2015	JC	
T705QR	28/09/2015		Usage	SMITH				6.850	C720001	CHCH	Sep 2015	JC	
T25MMRF	28/09/2015		Usage	SMITH				5.000	C720001	CHCH	Sep 2015	JC	
T180MMR	28/09/2015		Usage	SMITH				2.900	C720001	CHCH	Sep 2015	JC	
T10MMRD	28/09/2015		Usage	SMITH				4.100	C720001	CHCH	Sep 2015	JC	
BRASS52LOCK	28/09/2015		Usage	SMITH				1.000	C720001	CHCH	Sep 2015	JC	
VIC3BRASSK	28/09/2015		Usage	SMITH				1.000	C720001	CHCH	Sep 2015	JC	
T705QR	28/09/2015		Usage	SMITH				5.900	C720001	CHCH	Sep 2015	JC	
T180MMR	28/09/2015		Usage	SMITH				17.000	C720001	CHCH	Sep 2015	JC	
T90MMRT&G	28/09/2015		Usage	SMITH				12.500	C720001	CHCH	Sep 2015	JC	
T1MLR	28/09/2015		Usage	SMITH				6.800	C720001	CHCH	Sep 2015	JC	
BCDRAW	28/09/2015		Usage	SMITH				6.000	C720001	CHCH	Sep 2015	JC	
T470MMLR	28/09/2015		Usage	SMITH				2.900	C720001	CHCH	Sep 2015	JC	
T25MMRF	28/09/2015		Usage	SMITH				4.100	C720001	CHCH	Sep 2015	JC	
T40MMR	28/09/2015		Usage	SMITH				2.000	C720001	CHCH	Sep 2015	JC	