

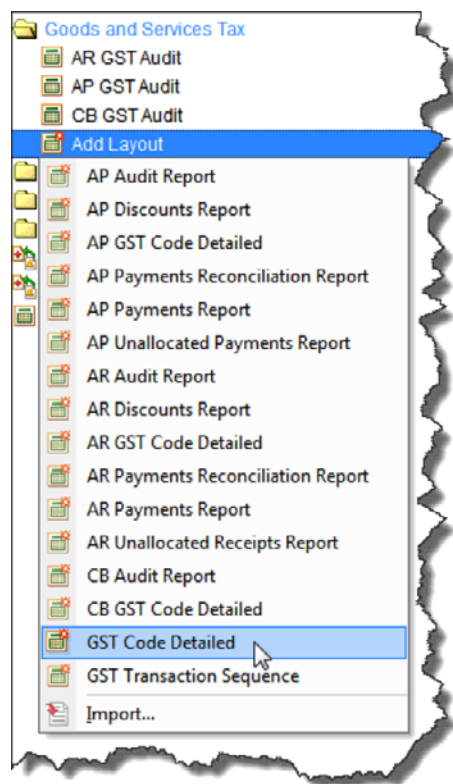
Tips & Tricks

GST – Report across all Modules on one Report

We now provide a GST Code Detailed Report Layout that makes reconciling your GST a lot easier as it reports from AR, AP and CB all on the one Report. The Report is on an Invoice (Accruals) basis which is the way we transfer to GL.

To add the Report go to:

Reports > Goods and Services Tax > Add Layout > GST Code Detailed

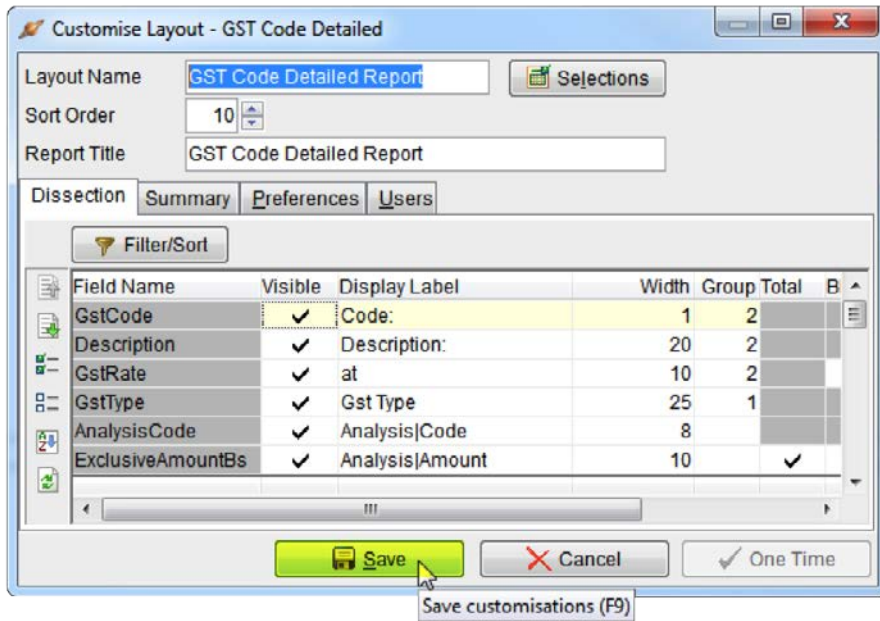


Press Save to save the Layout (or make any changes you may require and then press Save). →

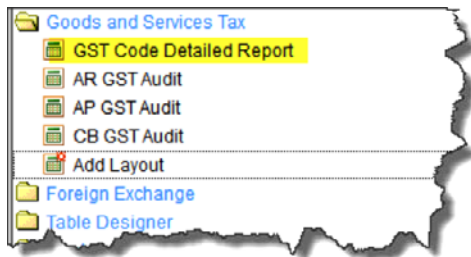
You may wish to filter out GST code E Analysis Lines. To do this click the filter and apply this:

GSTCode <> E

Then save the filter



The GST Code Detailed Report will now appear in the Navigator.



Click on the Report and press Run to run the Report for the Current GST Period (or change the Period selections if you wish to report on a different GST Period). →

The Report displays, showing a detailed breakdown of Transactions grouped by the GST Type, then by code for the Analysis Lines and shows the Module they were entered in.

Goods and Services Tax - GST Code Detailed Report
ABC Holdings Limited

30/09/2013
Aug 2013
Page 1 of 6

Transactions: GST Period Sep 2013

Analysis Code	Analysis Amount	GST	Source Module	Type	Date	Reference	Comment	Transaction Amount	Party Code
Gst Type: Sales and Income									
Code: 0 Description: Zero Rated at									
CHARG	\$45.00		AR	Invoice	14/08/2013	10386		\$9,775.53	CHESTER
CHARG	\$44.67		AR	Invoice	14/09/2013	10402		\$8,483.76	CHESTER
	\$87.67								
Code: 1 Description: GST at 15.00%									
PART	\$255.80	\$38.07	AR	Invoice	7/08/2013	10379		\$435.63	ASHENG
LAB	\$125.01	\$18.75	AR	Invoice	7/08/2013	10379		\$435.63	ASHENG
FURN	\$6,075.87	\$911.38	AR	Invoice	7/08/2013	10380		\$6,987.25	ASHENG
FURN	\$4,254.81	\$638.22	AR	Invoice	7/08/2013	10381		\$6,500.98	BROWN
SPEC	\$1,379.22	\$206.58	AR	Invoice	7/08/2013	10381		\$6,500.98	BROWN
CHARG	\$19.00	\$2.85	AR	Invoice	7/08/2013	10381		\$6,500.98	BROWN
FURN	\$2,975.32	\$446.30	AR	Invoice	7/08/2013	10382		\$6,447.75	DALTON
SPEC	\$2,620.52	\$393.08	AR	Invoice	7/08/2013	10382		\$6,447.75	DALTON
CHARG	\$10.90	\$1.63	AR	Invoice	7/08/2013	10382		\$6,447.75	DALTON
FURN	\$6,709.55	\$1,005.53	AR	Invoice	7/08/2013	10383		\$10,186.54	FINE
CUS	\$1,884.22	\$282.64	AR	Invoice	7/08/2013	10383		\$10,186.54	FINE
PART	\$270.09	\$40.51	AR	Invoice	7/08/2013	10383		\$10,186.54	FINE
FURN	\$2,877.57	\$431.64	AR	Invoice	7/08/2013	10384		\$4,816.00	ROBINSON
SPEC	\$1,310.26	\$196.53	AR	Invoice	7/08/2013	10384		\$4,816.00	ROBINSON
FURN	\$6,557.99	\$983.70	AR	Invoice	14/08/2013	10385		\$9,997.56	ASHENG
CHARG	\$7,135.54	\$1,070.33	AR	Invoice	14/08/2013	10385		\$9,997.56	ASHENG