

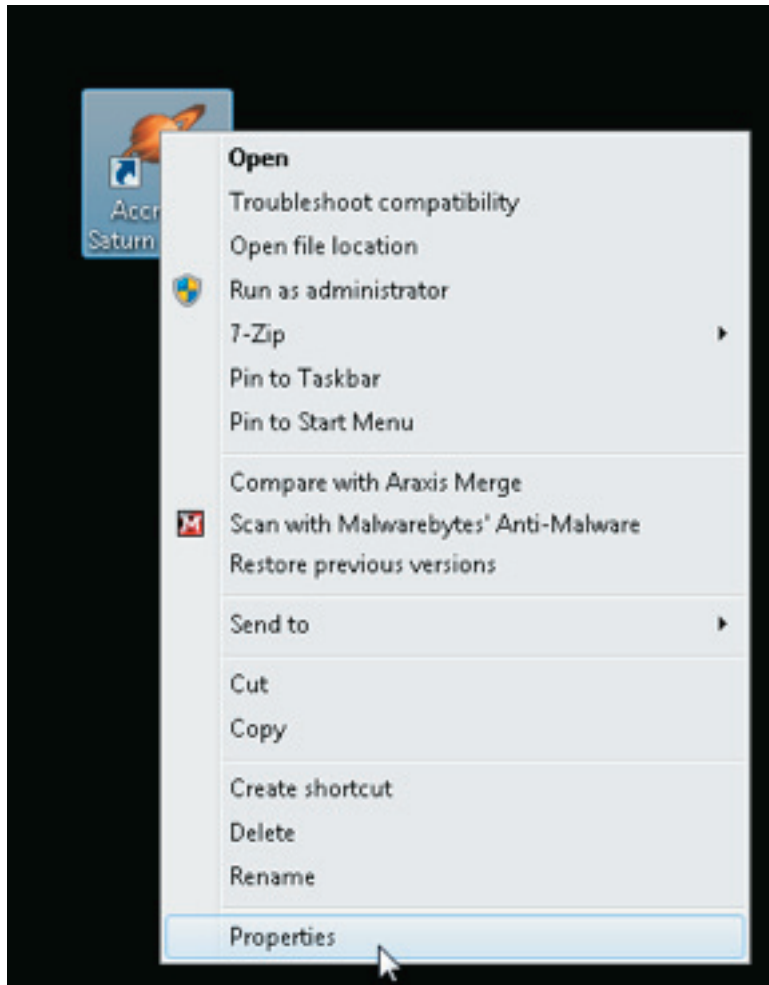
## Tips & Tricks

Written by the firm's resident super user, Victoria, Accredo's user tips provide helpful information, short-cuts and general pointers to help customers improve their use of Accredo.

### Always run Accredo Maximised on your screen

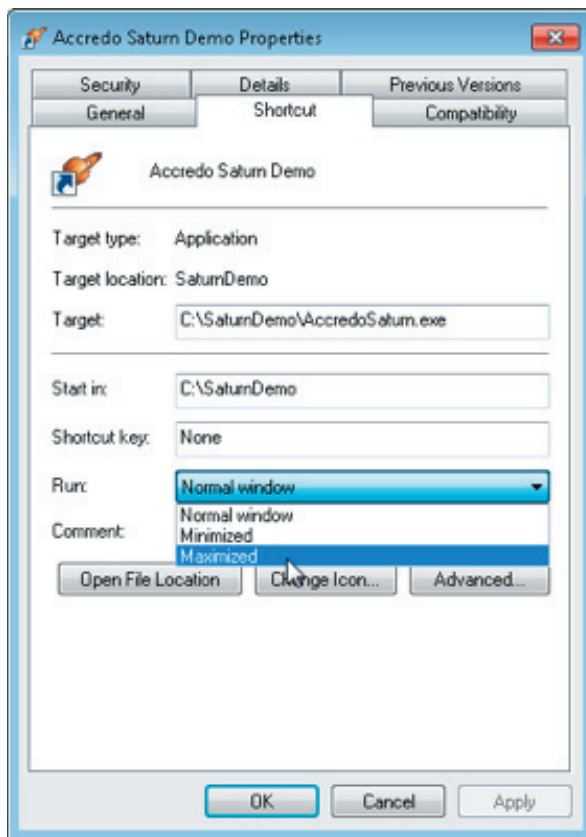
Did you know that you can make Accredo always run maximised on your screen?

All you do is right click on your Accredo desktop icon



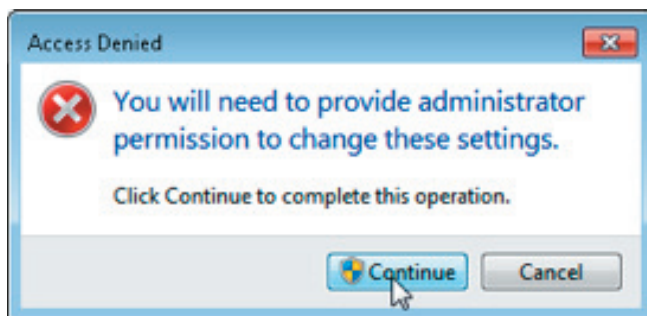
Click 'Properties'

Then click the drop down arrow beside 'Run' and select 'Maximised' →



Then click APPLY.

Windows 7 users will be prompted by this message and will need to press continue. →



Press OK

Now open Accredo using your desktop shortcut and you'll see it now runs maximised on your screen. ■

